Certificate in Construction Project Management – Course Guide

Duration: **7 Months**
CPD hours**: 48 hours**

Course Summary

Effective construction project managers are adept at applying project management principles directly to construction projects of various sizes and complexity across all sectors in the construction and property industry. This course will develop effective techniques for the essential skills requires to achieve successful project delivery.

Course Structure

Introduction

Module 1 – Project Development

- Development/Project Briefs
- Client Care
- Development appraisals
- Business planning
- Accounts
- Data Management

Module 2 – The Legal Perspective

- Legal and regulatory compliance
- Purchase and Sale
- Sustainability
- Health & safety

Module 3 – The Construction Process

- Construction Technology and Environmental Services
- Programme & Planning
- Works progress and quality management
- BIM
- Maintenance Management
- Inclusive Environments

Module 4 – Leading Projects, People and Teams

- Leading projects, people and teams
- Stakeholder management
- Supplier management
- Consultancy services
- Performance Management
- Diversity inclusion and team working
- Communication & Negotiation

Module 5 – Managing Projects

- Managing projects
- Project finance
- Commercial management of construction

Module 6 – Contract Management

- Procurement and tendering
- Contract practice
- Conflict Avoidance, management and dispute resolution
- Works progress and quality management
- Contract administration

End of programme exam

Course Materials

The resources in each technical module include various learning components to ensure you achieve the right level of knowledge for each competency.

e-Learning module
Interactive eLearning modules delivers the technical content of the learning objectives. The content will be delivered in bite-size chunks, including diagrams, podcasts and interactive activities

Reading materials
The eLearning is supported by structured essential and further reading materials. These could be professional guidance and standards from RICS, legislation, websites, videos or information taken from the latest insight articles and research.

Case study

The case study is a scenario assignment for you to put theory from the e-Learning module into practice by using knowledge gained on a project or situation. Case study submissions will be graded with feedback from your tutor.

Online discussion forum
The discussion forum is a place for you to ask any questions and share professional experience with your peers

End of module quiz
A short quiz tracks how much of the learning has been absorbed and acts as a progress tracker for you

Consolidation session
These live sessions, scheduled in every module, consolidate learning from the eLearning, reading materials, case studies and common questions that have been raised in the forum.

End of course assessment

End of program exam
Upon completion of all technical modules, you will face a program examination to test your knowledge. A certificate of completion for this RICS online program will be granted upon successful completion.

The exam is formed of 50 multiple-choice questions taken from a pool of questions which is regularly updated. You'll need to score at least 65% to pass and gain your certificate but will be able to attempt the exam twice over a 4-week period. If further attempts or time are required, you can acquire an extension for a fee by contacting onlineacademy@rics.org

Please note: if taken multiple times, the exam questions will be different each time you take it.