Certificate in Corporate Real Estate and Facilities Management

Duration: **6 Months Distance Learning Programme**
Language: **English**

RICS Member: **$1,235**
Non RICS Member **$1,485**

Course Summary

Facilities management is the total management of all services that support the core business of an organisation. This course will prepare you to recognise the factors that influence property choice, nature of tenure and acquisition and disposal of corporate real estate.

This course is made up of the following 6 units covering the essential factors in Corporate Real Estate and Facilities Management:

Unit 1 – Strategic Corporate Real Estate and Facilities Management
Unit 2 – Corporate Real Estate Life Cycle
Unit 3 – The FM Life Cycle
Unit 4 – The Workplace
Unit 5 – Facilities Support Services
Unit 6 – Management Information Systems

Course Contents

Unit 1 Strategic CRE and FM

- An introduction to strategic facilities management
- Strategic concepts and corporate facilities management strategies

- The different issues corporate real estate issues including BIM

Unit 2 Corporate Real Estate Life Cycle

- Evaluate the issues in acquiring and disposing of operational property
- Key legal issues of freehold and leasehold real estate
- The major causes of a lease and how they impact on the occupation of property
- Corporate Real Estate and choice of properties
- Different operational issues of holding property

Unit 3 The FM Life Cycle

- Procurement of Corporate Real Estate and Facilities Management services
- Using sustainable environment energy, and waste management
- The importance of sustainability
- Financial Management in Facilities Management

Unit 4 The Workplace

- The role of the workplace in organisational productivity
- The changing world of work
- Defining workstation utilisation
- Apply successful transformation methods

Unit 5 Facilities Support Services

- Defining operational management, including input vs output specifications
- Different types maintenance management required by facilities management professionals
- How to measure and review performance against a benchmarking framework
- Analysing the risks within a facilities management role

Unit 6 Management Information Systems

- Utilising building automation including introduction to intelligent buildings
- Computer aided facilities management (CAFM)
- Different types of CAFM to support facilities management performance

Course Structure

The duration of this distance learning programme is 6 months. You will learn via a combination of online self-study material supported by interactive live online tutor-led sessions.

The course is composed of 6 units. Each unit will give you a detailed understanding of the topic and will blend theory and practice via case studies test your understanding and will include the following resources:

- Instructional tutor presentations
- Course textbook
- Case studies and practical exercises.
- Online forum for tutor and delegates
- Live tutor facilitated online classroom sessions

Instructional tutor e-learning

The tutor instructional e-learning have been created by a subject matter expert. This instructional e-learning courses support the candidate's development of the covered module.

Case Studies and Practical Exercises

Case studies within the distance and blended approach assist in bringing the theory to life. Delegates are provided with structured case studies, which will direct them to share their answers with their delegates within the module forum and online live tutor session where their questions and examples can be discussed and supported.

Online forums to share information and ask questions

Forums provide a great opportunity to share information and pose questions you may have related to the topics during the distance learning. Having access to forums will allow all delegates to share best practice and foster a strong learning and development community within the 6 month programme.

Live tutor facilitated online classroom sessions

The live tutor session during the 6 month programme, have been designed to support the delegates and help consolidate their learning. These structured sessions will allow the tutor to consolidate the taught topics and explain some of the key theoretical points in a live environment. Being online is like a face to face session without the need to leave the office, therefore delegates can be based anywhere geographically to participate.

Course Text Book
The text book has been sourced to provide candidates with a thorough in-depth look into the topics covered throughout the course and supply further reading regarding best practice and key techniques regarding construction project management.

End of Course Assessment

You will be assessed through an online examination hosted by the RICS Online Academy. The online examination will take place at the end of the 6 month course and you will need to acquire the requisite minimum score to successfully complete the course.

Upon successful completion of the course delegates would have completed 200 CPD hours study over the 6 month period. Delegates will also receive a certificate of course completion confirming you have successfully attended and passed the Certificate in Corporate Real Estate and Facilities Management.

Purchasing Information

The cost of this course is: RICS Members £895.00 + VAT, Non Members £1,075.00 + VAT

You will be asked to complete payment to enrol onto this course. Enrolment is activated through completing the payment process by clicking the 'Buy Now' button. We may have more than one start dates available, so please ensure you select the correct one.

Please note:

The start date is subject to change depending on number of attendees for this course and at the discretion of RICS. If you select the wrong start date you must notify us within 14 days of purchase to move to the correct group. Any requests outside of this date are chargeable.